

**OFFICE OF THE
SUPERINTENDENT/GENERAL SUPERINTENDENT
ORDERED BY CIRCULAR NUMBER
UNNUMBERED IN DATE ORDER**

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

Lafayette, Indiana.
February 27, 1964

CIRCULAR 374
RE-ISSUE OF PREVIOUS CIRCULAR NO. 333

ALL AGENTS

Mr. R. D. Tigar
Mr. W. H. Vaught
Mr. R. D. Cantwell
Mr. J. V. Cole
Mr. E. N. Thomas
Mr. R. H. Kenter

Our Chief Engineer is conducting a survey of measurements of our right-of-way.

In connection with this campaign, I would like each of you to report to me any apparent encroachment upon our property, including the use of such property for parking, footpaths, roadways, etc.

This information is desired in order that proper leases may be made, or that we may barricade our property to protect us from liability.


J. B. CONN
GENERAL SUPERINTENDENT

cc. Mr. J. J. Stein

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT

LAFAYETTE, INDIANA

CIRCULAR 375

ALL AGENTS:

We are experiencing serious hazardous conditions due to debris and wire strapping left on the cars of sheet rock when moving empty back to Mitchell. All agents will contact consignees receiving this material requesting that this debris and banding material be removed prior to the return movement empty.

J. B. CONN
GENERAL SUPERINTENDENT

cc: Mr. W. N. Mitchell
Mr. F. L. Stewart

M O N O N R A I L R O A D

OFFICE OF GENERAL SUPERINTENDENT

LAFAYETTE, INDIANA

CIRCULAR 377

March 25, 1964

ALL AGENTS:

It has been brought to my attention that some of you have advised the Traffic Department that you do not have time to put all the cars on the 293 report.

It is difficult for me to understand the amount of business as each location that you do not find sufficient time to properly complete your reports.

In the future, please advise this office promptly prior to statements or excuses made for your inability to properly complete your work.


J. B. CONN
GENERAL SUPERINTENDENT

cc: Mr. E. N. Thomas

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

CIRCULAR 380

April 23, 1964

ALL AGENTS,
ALL TRAIN AND ENGINEMEN,
ALL SWITCHMEN:

Attention has been called to all railroads in an effort to overcome a serious and increasing trend in freight claim payments. You are all aware that money spent on freight claims is money never recovered.

Recommendations for decreasing Loss and Damage, thereby reducing Freight Claim Payments, has been set up as follows:

(1) INCREASED INSPECTION OF DAMAGED FREIGHT

When our station agent or claim clerks are called upon to make inspection of damaged freight, more positive and conclusive inspections would be of material assistance not only from Loss and Damage prevention standpoint, but also in the settlement of claims. Be sure all facts are clearly stated on reports in order that there will be no doubt as to damage incurred.

(2) PHYSICAL CONDITION OF FREIGHT-CARRYING EQUIPMENT

Commodity inspection and proper carding of cars is most important. Many times extensive damage is incurred to lading as a result of rough interior of cars; also numerous instances account leakage of bulk commodities due to bad floor boards, etc., all of which could have been overcome had proper inspection been made of empty car.

(a)- In this connection, cooperers at elevators should be cautioned about the loading of cars where there might be a chance of leakage account load not being properly secured by grain doors; also the use of extension bands where door posts are bad.

(b) If any leakage is noted, cars should be weighed to protect us against shortage.

(3) ROUGH HANDLING.

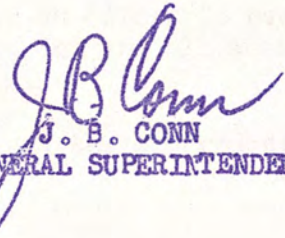
Numerous bulletins have been issued regarding rough handling, however, reports continue to come in thru our Freight Claim Department where there are heavy impacts. This is particularly true in connection with Newsprint. Recently, I saw impacts shown up to 11 M.P.H. There would be no excuse for such, especially since the cars are easily identified and switch lists are marked in red pencil. I believe on the Monon all are trying to carefully handle our cars, however, this newsprint

travels over several lines and we could be eliminated from routing by carelessness of others. Lets all work together for careful train handling and switching to eliminate rough handling.

(4) INDIVIDUAL CARRIER'S PROTECTIVE ORGANIZATION

If each employee would consider that he is a part of the prevention organization and make every effort to eliminate causes for Loss and Damage, I believe there could be a substantial decrease in claim payments.

Please make an honest effort to strive to accomplish the desired results.


J. B. CONN
GENERAL SUPERINTENDENT

cc. To Mechanical Dept. for Car Inspectors

J. J. Stein
E. E. Koutnik
R. D. Tigar
W. H. Vaught
R. D. Cantwell
E. N. Thomas

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

CIRCULAR 381

May 6, 1964

ALL AGENTS:

From time to time business institutions which we serve change hands or managements or corporate names.

Will you please advise this office when a change in ownership occurs so that the proper notifications can be forwarded to the Traffic Department and the Roadway Department for the re-negotiation of leases, license, track agreements, or such other arrangements as may be in effect or may need to be effectuated.


J. B. CONN

JBC/rq

cc: Messrs. J. J. Stein
R. D. Tiger
W. H. Vaught
E. N. Thomas
R. D. Cantwell
J. V. Cole
R. L. Barnard

M O N O N R A I L R O A D
OFFICE OF GENERAL SUPERINTENDENT
Lafayette, Indiana

CIRCULAR 387

June 12, 1964

All Transportation Dept. Employees:-

Numerous bulletins have been issued over a period of time requesting cooperation in the careful handling of our freight in order to eliminate or at least further decrease claim payments.

To give you an example, I am quoting below an analysis of Freight Claim payments for the first four months of 1964 compared with same period last year.

YEAR TO DATE (4 Months)	<u>1964</u>	<u>1963</u>	<u>1964 over 1963</u>
Gross Freight Revenue	\$ 6,549,000	\$6,124,000	+\$425,000 + 6.9%
L & D Claim Payments	106,102	73,310	+ 32,792 + 44.7%
Percentage to Revenue	1.62%	1.19%	+ 0.43%

You will note that the increase in Gross Freight Revenue is a very small percentage in comparison to that of increase in Claim Payments.

I am again soliciting your cooperation in careful handling of all freight which, in turn, will reduce Loss and Damage Claim Payments and serve to make a much more favorable percentage to revenue.

J. B. CONN
GENERAL SUPERINTENDENT

CC: Mr. J. J. Stein

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT

LAFAYETTE, INDIANA

CIRCULAR 392

July 2, 1964

All Agents:

In 1966 the Anheuser-Busch Corporation will have in operation at Lafayette a new plant for the processing of corn into syrups and starches for various food and industrial uses. This plant will have the capacity of processing approximately 100 cars of corn daily.

This information is being given to you so that you may notify the interested elevator operators at your stations for their investigation and solicitation of the movement of corn to this new plant.

J. B. CONN
GENERAL SUPERINTENDENT

JBC/rq



MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

CIRCULAR 394

July 10, 1964

ALL AGENTS,
ALL YARDMASTERS:

Attention has been called to the fact that there are still numerous instances of failures regarding improper billing and handling of shipments under Mechanical Protective Service, such as improper or no waybill instructions, or thermostat settings varying from optimum temperature specified by shipper, or units operating in transit when billed under Rule 712.

Rule 35 of the Perishable Protective Tariff requires that orders for cars should specify the commodity to be loaded and type of car and character of protective service desired.

When orders are placed for mechanical cars and specifying the commodity to be loaded, agents should endeavor to obtain from shipper specification of the optimum temperature for transporting the shipment for which the car is ordered, regardless of whether the shipment is to move from origin to destination under Mechanical Protective Service as provided in Rules 705, 710 or 715, or is to be handled under Rules 711 or 712 of the Perishable Protective Tariff. Operating forces performing the pretripping service on the car prior to placement for loading should set the thermostat at the temperature specified by shipper.

Be sure that complete and proper instructions are obtained from shipper at origin and placed on waybills, and that cars are properly serviced at origin and in transit.


J. B. CONN
GENERAL SUPERINTENDENT

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT

Lafayette, Indiana

CIRCULAR 398

August 28, 1964

ALL AGENTS:

Account Labor Day being observed on Monday,
September 7, 1964 -- a legal holiday -- all stations
will be closed at which agents, operators, and clerks
do not ordinarily work on Sunday.

Local Freight Trains will operate as directed
by the System Transportation Supervisor.


J. B. COAN
GENERAL SUPERINTENDENT

POST:

All Bulletin Boards

cc: WHV
RDT (2)
RDC
MWT
ENT
RLB (3)
WQW

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT

Lafayette, Indiana

CIRCULAR 399

August 28, 1964

ALL AGENTS:

As of September 1, 1964, due to the retirement of Mr. Charles C. Dawes, W. C. Coleman, Jr. will be President of the Monon Realty Company and will be head of the Industrial Development Department.

You will continue to handle matters pertaining to the Monon properties with the Office of General Superintendent.


J. B. CONN
GENERAL SUPERINTENDENT

JBC/rq

cc: Mr. E. N. Thomas
Mr. W. H. Vaught
Mr. R. D. Tigar
Mr. R. D. Cantwell
Mr. M. W. Tucker
Mr. R. L. Barnard
Mr. W. Q. Winters

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT

Lafayette, Indiana

CIRCULAR 405

October 14, 1964

ALL AGENTS & YARDMASTERS:

Any acts of vandalism to Monon property or equipment should be reported immediately to Mr. K. T. Bowman, Security Officer, and the undersigned so that corrective active action may be taken without delay.

J. B. CONN
GENERAL SUPERINTENDENT

cc: Messrs. J. J. Stein
W. J. Nuetzel
W. Q. Winters
R. L. Wyant
L. H. Johnson
R. W. Gorham

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

CIRCULAR 408

October 30, 1964

ALL AGENTS,
ALL TRAIN AND ENGINEMEN:

SAN PIERRE station is being closed as of November 1, 1964. Various functions and all correspondence handled by this station should now be handled with the Agent at Medaryville.

Original waybills on all interchange cars should be left at San Pierre and a copy of each given to the Agent at Medaryville in order that proper reports may be made for the station.

J. B. CONN
GENERAL SUPERINTENDENT

POST ALL BULLETIN BOARDS

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA.

CIRCULAR 409

November 20, 1964

ALL AGENTS:

Account Thanksgiving Day being observed on Thursday, November 26, 1964 -- a legal holiday -- all stations will be closed at which agents, operators, and clerks do not ordinarily work on Sunday.

Local Freight Trains will operate as directed by the System Transportation Supervisor.

J. B. CONN
GENERAL SUPERINTENDENT

POST:

All Bulletin Boards

cc. WHV
RDT (2)
RDC
HOS
ENT
RLB (3)
WQW
WJN
MWT

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

CIRCULAR 413

December 1, 1964

ALL AGENTS,
ALL TRAIN AND ENGINEMEN:

Bainbridge station is being closed as of December 16, 1964, except for periods from July 1 to July 31 inclusive, and from September 16 to December 15 inclusive of each calendar year. During the periods when this station is closed various functions and all correspondence previously handled by this station, should now be handled with the Agent at Greencastle.

J. B. CONN
GENERAL SUPERINTENDENT

POST ALL BULLETIN BOARDS

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

CIRCULAR 416

December 14, 1964

ALL AGENTS:

Account Christmas Day and New Years Day being observed on Friday, December 25, 1964 and January 1, 1965 - legal holidays - all stations will be closed at which agents, operators, and clerks do not ordinarily work on Sunday.

Local Freight Trains will operate as directed by the System Transportation Supervisor.


J. B. CONN
GENERAL SUPERINTENDENT

Post:

All Bulletin Boards

cc. WHV
RDT (2)
RDC
HOS
ENT
RLB (3)
WQW
WJN
MWT

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT

LAFAYETTE, INDIANA

CIRCULAR 417

ALL AGENTS:

The Monon Indianapolis District Sales Office is now
located at 1103 E. 28th Street, ZIP CODE 46205.

When sending U. S. Mail, please use P. O. Box #312,
Indianapolis, Indiana (46206) to expedite service.


J. B. CONN
GENERAL SUPERINTENDENT

cc. P. T. di Lustr

ENT
RDT
WHV
RDC
WJN
WQW
MWT
RLB

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

CIRCULAR 419

January 7, 1965

ALL AGENTS AND YARDMASTERS,
ALL FREIGHT CONDUCTORS:

Effective 1201 am January 8, 1965 all interchange cars moving from the Monon to the NKP routed through Linden will be handled thru Lafayette to the Wabash (N&W). Do not change routing on bills of lading or waybills and rates through Linden will continue to apply. See that no cars are interchanged from the Monon to NKP at Linden unless special instructions are issued by R. L. Barnard.

J. B. CONN, GENERAL SUPERINTENDENT.

cc. Messrs. J. J. Stein
P. T. di Lastro
E. N. Thomas
E. A. Ramp
W. H. Vaught
R. B. Emch, K&IT, Louisville.

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

CIRCULAR 421

January 25, 1965

ALL AGENTS AND YARDMASTERS:

The Tennessee Corporation, Copperhill, Tennessee, is requesting that they have a quick return of all their tank cars due to the peak demand for Sulfuric Acid from this plant.

Please see that these cars are released and quickly returned to this company.


J. B. CONN
GENERAL SUPERINTENDENT

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

CIRCULAR 423

January 29, 1965

ALL AGENTS AND YARDMASTERS,
ALL FREIGHT CONDUCTORS:

Please cancel instructions issued in my circular No. 419
dated January 7, 1965 regarding interchange of cars to the
NKP routed through Linden.

J. B. CONN
GENERAL SUPERINTENDENT

cc. Messrs. J. J. Stein
P. T. di Lastro
E. N. Thomas
E. A. Ramp
W. H. Vaught
R. D. Cantwell
R. B. Emch, K&T, Louisville

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

AMENDED
CIRCULAR 424

February 15, 1965

ALL CONCERNED:

My Circular 424 of January 29, 1965 was not intended to cover all trailers on flat cars.

Circular 424 should have read and is amended to read -
"LOADS OF CREOSOTED POLES, LUMBER, PIPE, OTHER LOADED OPEN TOP CARS, AND OPEN TOP TRAILERS ON FLAT CARS MUST NOT BE LINED FOR MOVEMENT NEXT TO DIESEL LOCOMOTIVE OR CABOOSE WHEN IT IS AT ALL POSSIBLE TO AVOID IT".

J. B. CONN
GENERAL SUPERINTENDENT

POST:
All Bulletin Boards

cc. JJS	EAG
ENT	RHK
WHV	LD
RDT	WLF
RDC	RLB
RBE, K&T, Louisville	

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

CIRCULAR 426

February 10, 1965

ALL AGENTS:

Account Washington's Birthday being observed on Monday, February 22, 1965, a legal holiday, all stations will be closed at which agents, operators and clerks do not ordinarily work on Sunday.

Local Freight Trains will operate as directed by the System Transportation Supervisor.

J. B. Conn
J. B. CONN
GENERAL SUPERINTENDENT

POST:

ALL BULLETIN BOARDS

cc. WHV
RDT (2)
RDC
HCS
ENT
RLB (3)
WQW
WJN
MWT

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

CIRCULAR 428

February 15, 1965

TO ALL TRANSPORTATION DEPARTMENT EMPLOYEES
CONCERNED WITH GASOLINE CREDIT CARD PURCHASES
& BULK DELIVERY PURCHASES OF NON-HIGHWAY
GASOLINE & HEATER FUEL:

Due to errors being found in billing for subject purchases, it has become necessary to request the assistance of those responsible for the purchases in order to correct this condition.

The following instructions are in effect immediately and must be followed by all employees:

All employees making Credit Card purchases at gasoline stations must check the pump meter and be sure the dollar value shown thereon is properly recorded on the sales ticket. He must also be sure, when any other items are purchased or service performed, that the total shown on the sales ticket is correct before signing. In event there is an error on the sales ticket, he must insist that the ticket be corrected or a new ticket be prepared and the old ticket destroyed. The purchaser must always be sure the license number of the vehicle is shown on the sales ticket before it is signed.

The same instructions will apply to the purchase of non-highway gasoline and heating fuel except the gallons received and not the value must be observed by the purchaser and shown on the delivery ticket before he signs the delivery ticket.

Please see that the above procedure is followed in making these purchases.

J. B. CONN

cc. Messrs. J. J. Stein
E. N. Thomas
R. E. Novy
E. J. Gravelle
M. W. Tucker
W. Q. Winters
W. J. Nuetzel

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

CIRCULAR 430

March 10, 1965

ALL AGENTS:

There seems to be some question as to the procedure necessary to get an average demurrage agreement for customers.

When a patron requests an average agreement, have him write a letter on his letterhead which shows the corporate name, addressed to you as Agent. All he needs to put in the letter is a request to be placed on average agreement. Forward the letter to me and the rest of the detail will be handled from this office.

A patron on an average agreement must be on the credit list. If the customer is not on the credit list, handle with Mr. N. L. Hearn in Chicago to get them on the list. This will be checked before an average agreement is issued.

If a patron wishes to cancel an average agreement, have him write you as Agent, a letter requesting cancellation. Send the letter to me and it will be handled.

R. L. BARNARD
SYSTEM TRANS. SUPERVISOR.

cc. Mr. E. N. Thomas

H O N O N R A I L R O A D
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

CIRCULAR 431

March 12, 1965

ALL AGENTS:

Effective March 15, 1965, the following duties have been assigned to Mr. R. J. Terranova with headquarters at South Hammond:-

- a. regulation of size of leased trailer fleet
- b. general supervision over distribution and use of TOFC equipment, both trailers and cars
- c. approval of repair bills
- d. authorization of Saturday work, use of helpers, etc.
- e. approval of TOFC drayage bills to see that they are in conformity with contracts.

Effective the same date, the following duties have been assigned to Mr. W. R. Jarvis, Supvr. of Special Equipment:-

- a. demurrage
- b. Per Diem Rule 5 allowances
- c. car detention
- d. accuracy of interchange reports

You will submit to Mr. W. R. Jarvis copies of each month's Average Demurrage Statements plus the RCA straight plan at Bloomington, who will check these for errors in extensions with exceptions being handled by the agents.

Any questions in connection with the above listed items should be directed to these two supervisors.

Mr. A. J. Kremer will work with Mr. Jarvis making spot checks at stations and will check on car detention at local stations and for completeness of reporting and accuracy of interchange reports at our various on line stations.


J. B. CONN
GENERAL SUPERINTENDENT

cc: Messrs. J. J. Stein
E. N. Thomas

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT

LAFAYETTE, INDIANA

March 26, 1965

CIRCULAR 436

ALL TRANSPORTATION DEPARTMENT SUPERVISORS,
ALL MECHANICAL DEPARTMENT SUPERVISORS:

As information and guidance, quoted below is letter from the AAR in connection with equipment:

"An adequate supply of good equipment is essential to railroad operations and the conservation of this equipment through avoiding practices which result in downgrading of cars is a subject worthy of additional attention.

"Most damage to equipment falls into two categories; that caused by improper loading and unloading practices, and that caused by contamination. Either means car days lost on repair tracks, repair expense, possible loss and damage claims, safety hazards and at times, the loss of cars to high class commodity service.

"The placing of high quality cars for rough or contaminating commodity loading relegates these cars to the rough category and adds to the difficulty to supply the more desirable classes of box cars for high class loading. In this connection, Car Service Division Circular CSD-461 (issued semi-annually) lists the initials and numbers of cars assigned and stencilled for the loading of contaminating commodities. Damage to freight cars is also frequently caused by mechanical loading or unloading devices or by equipment used to move cars such as tractors, trucks or drag lines.

"At this time of the year, many consignees build fires under open top cars to thaw frozen contents. In some instances, these fires are unnecessarily large or carelessly placed causing serious damage to car bodies and mechanical parts.

"Correction of abuses involving patrons requires diplomatic handling and each case must be handled according to its own circumstances, so no general rule can be adopted regarding them.

"It is suggested that railroad management appropriately consider advising their respective departments responsible for selecting equipment for shippers' use, and those who have occasion to observe the loading or unloading of cars, to be alert to abuses which result in damage and take appropriate action when such abuses are noted."

J. B. CONN
GENERAL SUPERINTENDENT

cc. All Agents
Mr. J. J. Stein
Mr. E. N. Thomas

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT

LAFAYETTE, INDIANA
March 26, 1965

CIRCULAR 436

ALL TRANSPORTATION DEPARTMENT SUPERVISORS,
ALL MECHANICAL DEPARTMENT SUPERVISORS:

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J. B. CONN
GENERAL SUPERINTENDENT

cc. All Agents
Mr. J. J. Stein
Mr. E. N. Thomas

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT

LAFAYETTE, INDIANA
March 26, 1965

CIRCULAR 437

ALL AGENTS AND YARDMASTERS:

The Western Pacific Railroad is trying to locate an impact register No. K-4045-L.

Last record on this register is going to the Local Agent of the New York Central at Fairland, Ohio on July 17, 1963 for the use of the Ford Motor Company.

If this can be found, please return it express collect to Mr. W. F. Paden, Freight Claim Agent, Western Pacific Railroad, 526 Mission Street, San Francisco, California. 94105.

It is noted in the circular that a missing register was recently found in the tool box on a multilevel car.

J. B. CONN
GENERAL SUPERINTENDENT

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT

LAFAYETTE, INDIANA
May 12, 1965

CIRCULAR 443

ALL FREIGHT CONDUCTORS,
ALL AGENTS:

In the handling of camp and tool cars it must be clearly understood that these cars must not be spotted in such a way as to interfere with the loading and unloading of revenue cars. When placing camp cars for occupancy on a track where revenue cars are being handled give attention to the possibility of setting the tool cars over on another track out of the way since only the living quarters need to have access to water and electricity. We wish to make every effort to accommodate the people who use these camp cars for their work but by the same token it is essential that our customers have priority.

We constantly try to keep camp cars from those stations where heavy loading and unloading is going on so that they will not have to be rehandled daily in order to switch elevators, etc. Your cooperation in this is requested and if you have a situation where camp cars will interfere with your daily work please notify Mr. Barnard and we will make other arrangements.

J. B. CONN
GENERAL SUPERINTENDENT

cc. RDT RDC WHV REB RRJ RLB WJN LHJ
All track supervisors
All Gang Foremen

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

CIRCULAR 444

May 17, 1965

ALL AGENTS:

Account Memorial Day being observed on Monday, May 31, 1965, a legal holiday, all stations will be closed at which agents, operators and clerks do not ordinarily work on Sunday.

Local Freight Trains will operate as directed by the System Transportation Supervisor.

J. B. CONN
GENERAL SUPERINTENDENT

POST:

ALL BULLETIN BOARDS

cc. RDT (2)
RDC
WHV
HOS
ENT
RLB (3)
WQW
WJN
MWT
JFMcN

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

CIRCULAR 445

June 14, 1965

ALL AGENTS:

As information, the Traffic Executive Association has approved a maximum 24 hour loading and unloading rule at stop-off points for all cars stopped for partial loading or unloading.

This undoubtedly will be issued in our tariffs.

J. B. CONN
GENERAL SUPERINTENDENT

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

CIRCULAR 447

June 18, 1965

ALL AGENTS AND YARDMASTERS:

This is to advise that the Passenger and Freight
Offices have been combined in the Passenger Station at Bloomington,
Indiana, and the U. S. Mail address is 219 West Kirkwood Avenue,
ZIP CODE 47401.

J. B. CONN
GENERAL SUPERINTENDENT

cc. Mr. J. J. Stein
Mr. E. N. Thomas
Mr. R. D. Cantwell
Mr. R. D. Tigar
Mr. W. H. Vaught
Mr. V. C. Hall
Mr. W. J. Nuetzel
Mr. J. F. Justice, Jr.
Mr. R. L. Barnard
Mr. C. H. Colby

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

CIRCULAR 450

June 25, 1965

ALL AGENTS:

Account Independence Day being observed on Monday, July 5, 1965 -- a legal holiday -- all stations will be closed at which agents, operators, and clerks do not ordinarily work on Sunday.

Local Freight Trains will operate as directed by the System Transportation Supervisor.


J. B. CONN
GENERAL SUPERINTENDENT

POST:

All Bulletin Boards

cc. RDT (2)
RDC
MWT
ENT
RLB (3)
WJN
HOS

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

CIRCULAR 459

August 27, 1965

ALL AGENTS:

Account of Labor Day being observed on Monday, September 6, 1965 -- a legal holiday -- all stations will be closed at which agents, operators, and clerks do not ordinarily work on Sunday.

Local Freight Trains will operate as directed by the System Transportation Supervisor.


J. B. CONN
GENERAL SUPERINTENDENT

POST:

RDT
WHV (2)
RDC
MWT
ENT
RLB (3)
JFJ
RLJ
WJN

MONON RAILROAD
OFFICE OF SUPERINTENDENT
LAFAYETTE, INDIANA

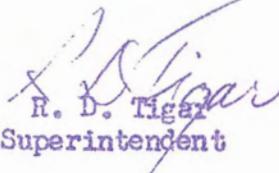
October 22, 1965

CIRCULAR NO. 464

YARDMASTERS
AGENTS

Arrange to have all carloads of bulk commodities weighed when found to be leaking and/or when necessary to transfer lading.

Weighing is to be done after repairs are made or load transferred but before car is forwarded.


R. D. Tigar
Superintendent

cc: Messrs. R. L. Justice
E. N. Thomas

MONON RAILROAD
OFFICE OF SUPERINTENDENT

Lafayette, Indiana
November 5, 1965

CIRCULAR 469

(Reissue of Circular 369)

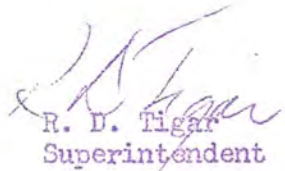
ALL FREIGHT AGENTS:

During the last grain shipping season carriers, including the Monon, have been using open top hopper cars, lading being protected from the weather by plastic cover.

Due to shortage of cars, shippers have been agreeable to using these open top cars.

When an open top car is used for grain shipment at the request or with the consent of the shipper, it is recommended that the following wording be placed on the Bill of Lading:

"Ordinary grain cars not being available and open top cars being furnished at Shipper's request, this shipment is being accepted for transportation at owner's risk, carrier to be responsible only for Loss or Damage caused by its negligence and due to causes other than class of equipment furnished."


R. D. Tigar
Superintendent

MONON RAILROAD
OFFICE OF SUPERINTENDENT

Lafayette, Indiana
November 9, 1965

CIRCULAR 471

TO ALL AGENTS:

Our General Storekeeper, J. F. McNary, advises that agents are calling the Stores Department Office or Storeroom requesting shipment of grain door materials and other station supplies and stationery, which causes inconvenience both to the Stores Department and this office.

In the future whatever is needed in the way of material and supplies will be requested from this office, so that proper requests can be made on the Stores Department without delay or inconvenience to either department.

R. D. Tiger
R. D. Tiger
Superintendent

CC: Mr. J. F. McNary

MONON RAILROAD
OFFICE OF SUPERINTENDENT

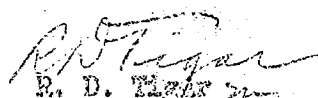
Lafayette, Indiana
November 15, 1965

CIRCULAR 472

ALL AGENTS:

Account Thanksgiving Day being observed on Thursday, November 25, 1965, a legal holiday, all stations will be closed at which agents, operators, and clerks do not ordinarily work on Sunday.

Local Freight Trains will operate as directed by the System Transportation Supervisor.


R. D. Elger
Superintendent

POST: All Bulletin Board

CC: WHV(2)
RDC
MET
ENT
RLB(3)
JFJ
WJM

MONON RAILROAD
OFFICE OF SUPERINTENDENT

Lafayette, Indiana.
December 20, 1965

CIRCULAR 478

ALL TRANSPORTATION DEPARTMENT EMPLOYEES:

Effective at once, no requests for transportation will be accepted unless personally signed by the employee involved and approved by proper supervisor. No requests will be taken over the phone except in cases of emergency, and then must be confirmed by a signed request from the employee.

Requests for Monon trip passes should be in this office by Thursday morning if they are desired for weekend travel. If there is an emergency, however, requests will be handled. Due to mail service, it would then be necessary for the individual to pick up pass at the office.

MEMBERS OF YOUR FAMILY MUST NOT CALL THE OFFICE REQUESTING TRANSPORTATION AS THERE HAVE BEEN REQUESTS WHERE THE EMPLOYEE DID NOT WISH TRANSPORTATION TO BE ISSUED.

R.D. Tigar
SUPERINTENDENT

POST ALL BULLETIN BOARDS

MONON RAILROAD
OFFICE OF SUPERINTENDENT

Lafayette, Indiana
December 28, 1965

CIRCULAR NO. 480

ALL AGENTS:

Existing instructions require that empty equipment placed for loading be first inspected and commodity classified; also, that such commodity classification be indicated on the car movement bill.

Report any exceptions in this matter to the transportation supervisor having jurisdiction over your station.

R. R. Jackson - From Lafayette Junction to New Albany, inclusive, main line and branch lines.

W. H. Vaught - From Lafayette Junction to Dyer, Michigan City, inclusive, and to Belt Junction.

Exceptions taken to cars furnished from Belt Junction are to be reported to Mr. Kenter.

Every effort must be made to insure the prompt placement of suitable empty equipment for loading.

R. D. Tigar
R. D. TIGAR
SUPERINTENDENT

CC: Messrs. R. L. Justice
R. H. Kaplan
R. W. Wien

MONON RAILROAD

OFFICE OF SUPERINTENDENT

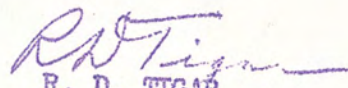
LAFAYETTE, INDIANA

CIRCULAR NO. 487

ALL AGENTS:

Account Washington's Birthday being observed on Tuesday, February 22, 1966, a legal holiday, all stations will be closed at which agents, operators and clerks do not ordinarily work on Sunday.

Local Freight Trains will operate as directed by the System Transportation Supervisor.


R. D. TIGAR
SUPERINTENDENT

POST:

ALL BULLETIN BOARDS

cc: WHV
RJT (2)
RDC
RRJ
ENT
RLB (3)
JFJ
RLJ
WJN
MWT

MONON RAILROAD
OFFICE OF SUPERINTENDENT
LAFAYETTE, INDIANA

February 24, 1966

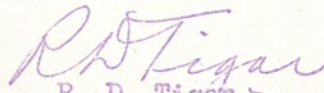
CIRCULAR NO. 491

ALL TRANSPORTATION DEPARTMENT EMPLOYEES:

It is the duty of each employee to report, to proper authority, the existence of any unsafe operating condition or practice.

Rules E, F, M, 707 and 810 of the Current Code of Operating Rules are applicable in this matter.

Be governed accordingly.


R. D. Tiger
Superintendent

RDH/rcs

POST ALL BULLETIN BOARDS

cc: Mr. J. J. Stein
All Supervisors

MONON RAILROAD
OFFICE OF SUPERINTENDENT

Lafayette, Indiana
February 24, 1966

CIRCULAR NO. 492

ALL AGENTS
YARDMASTERS
CONDUCTORS:

Renewing instructions of long standing.

Monon Agents billing cars to move off line at interchange points where no personnel are employed or where the station is closed during a portion of the day, must prepare a duplicate copy of the waybill to be left with the Agent handling the interchange; also it is essential that these Agents know which train set out the cars and at what time and day they were set out. Please see that this information is provided on a sheet of clip paper for each set out you make, without exception.

Yard offices forwarding cars on trains to move off line under conditions described above must see that each car, whether billed by Monon Agent or by a Foreign line, is accompanied by two (2) copies of the waybills.

Only by seeing that this is done without failure can we protect our earnings on overhead traffic to these points.

Below I am listing the interchange points to which this circular applies.

<u>INTERCHANGE POINT</u>	<u>RAILROAD</u>	<u>CONTROLLING AGENT</u>
Westville	N&W	Michigan City
Alida	B&O	"
Wanatah	PRR	Wanatah
South Wanatah	NKP	"
Wade	C&O	"
Wilders	E-L	Medaryville
San Pierre	NYC	"
Monticello	PRR	Monticello
Delphi	N&W	Delphi
Frankfort	N&W & PRR	Frankfort
Westfield	CI	Carmel
Reynolds	PRR	Chalmers
Gosport	PRR	Gosport
Bedford	MILW	Bedford
Mitchell	B&O	Mitchell

Cars routed to interchange to the NYC at Shelby, Indiana should be handled in accordance with Superintendent's Bulletin No. 258, dated January 30, 1962, which contains instructions to interchange these cars at San Pierre instead of Shelby, without disturbing the routing shown on the waybills.

In any cases where conductors have cars without duplicate copies of the waybills, it would be of great help if they would note on a sheet of clip paper to the controlling Agent, the waybill date and number, origin, destination and car number so that the Agent can trace for the necessary information.

RDT/rcs
POST: ALL BULLETIN BOARDS

R. D. Tigar
R. D. Tigar
Superintendent

MONON RAILROAD
OFFICE OF SUPERINTENDENT

Lafayette, Indiana.
March 14, 1966

CIRCULAR 495

ALL FREIGHT AGENTS:

Due to box car shortage for grain loading, shippers have been requesting and agreeable to using open top hopper cars with the lading being protected, if desired, from the weather by either plastic or paper cover.

When an open top car is used for grain shipment at the request, or with the consent, of the shipper, the following wording must be shown on the Bill of Lading before it is signed, and also it must appear on the waybill:

"Carrier does not admit or agree that open top cars are suitable or adequate for the transportation of grain, and ordinary grain cars not being available, open top cars are being furnished at shipper's request. This shipment is being accepted for transportation at owner's risk, carrier to be responsible for loss or damage caused only by its negligence and due to causes other than class of equipment furnished."


R. D. TIGAR
SUPERINTENDENT

MONON RAILROAD

OFFICE OF SUPERINTENDENT

Lafayette, Indiana
March 22, 1966

CIRCULAR NO. 498

ALL AGENTS,
ALL YARDMASTERS:

As a matter of information, facilities at Lafayette, Indiana, for feeding, watering and resting livestock shipped in interstate commerce, are no longer in operation and have been removed from the approved list of stations.

R. D. Tiger
R. D. TIGER
SUPERINTENDENT

MONON RAILROAD
OFFICE OF SUPERINTENDENT

Lafayette, Indiana.
March 24, 1966

CIRCULAR NO. 501

ALL AGENTS AND YARDMASTERS:

With the approach of spring and warm weather, all agents should take steps to improve the appearance of the freight offices, freight rooms, and any other areas which possibly are in need of improvement after the winter with its accumulation of dirt, paper, and other items not necessary in the conduct of station business.

All concerned are expected to have their premises in proper shape to avoid criticism.

R. D. Tigar
R. D. TIGAR
SUPERINTENDENT

MONON RAILROAD
OFFICE OF SUPERINTENDENT

Lafayette, Indiana.
March 25, 1966

CIRCULAR 502

ALL TRANSPORTATION DEPT. EMPLOYEES:

A couple specific instances have been noted recently which makes it absolutely imperative that Circular No. 478 be complied with in connection with the handling of free transportation.

I repeat the above mentioned circular for ready reference:

"Effective at once, no requests for transportation will be accepted unless personally signed by the employee involved and approved by his supervisor. No requests will be taken over the phone except in cases of emergency, and then must be confirmed by a signed request from the employee.

"Requests for Monon trip passes must be in this office by Thursday morning if they are desired for weekend travel. If there is an emergency, however, requests will be handled. Due to mail service, it would then be necessary for the individual to pick up pass at the office.

"Members of your family must not call the office requesting transportation (except in emergency) as there have been requests where the employee did not wish transportation to be issued."

No pass requests will be handled in this office unless personally signed by employee, properly approved by Supervisor, and employee or retired status verified.

L. D. Tigan
SUPERINTENDENT

Post - ALL AGENCIES
ALL YARD OFFICES

cc. Mr. E. N. Thomas

MONON RAILROAD
OFFICE OF SUPERINTENDENT

Lafayette, Indiana.
March 28, 1966.

CIRCULAR 503

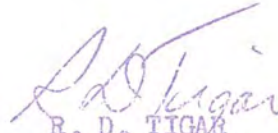
ALL TRAIN AND ENGINEMEN,
ALL SWITCHMEN,
ALL YARDMASTERS:

Consignees are again complaining bitterly about the intolerable condition of newsprint paper upon receipt. It has been stated that in addition to flat rolls, there has also been crushed cores and wrappers torn from top to bottom and outside plys severely torn and shredded.

Condition of this newsprint indicates carelessness or indifference on the part of crews somewhere along the route. It may not be our crews but we are one of the participating carriers. If the trouble lies with us, we must correct it fast and conclusively to restore enthusiasm and alertness in the safe handling of this paper, thus regaining our previous high standard of performance, or we may be removed from routing. Check your switch lists or consists so you are aware if newsprint is being handled.

Will you please assist in attaining a goal which we might be proud of?

Any comments will be appreciated.


R. D. TIGAR
SUPERINTENDENT

POST ALL BULLETIN BOARDS

cc. Mr. E. E. Koutnik

MONON RAILROAD
OFFICE OF SUPERINTENDENT

Lafayette, Indiana.
March 30, 1966

File: Circulars
Train Delays

CIRCULAR 505

ALL TRAIN AND ENGINEMEN:

State Road 52 (By Pass) will be out of service between Happy Hollow and 9th Street Roads, Lafayette, from April 1 to June 15, 1966.

Northbound traffic will be routed over the present By-Pass to 9th Street Road, south to Salem Street, and then westward over the Harrison Bridge via State Road 231.

Southbound traffic will use Northwestern Avenue and Happy Hollow Road to the Harrison Bridge, then continuing eastward via Union Street to State Road 52.

Considerable difficulty is anticipated in the eastbound movement of street traffic via Union Street.

Attention is directed to the speed restrictions governing train and engine movements between Salem and Romig Streets, Lafayette; also, to the necessity for alertness to unusual developments at this crossing. We must cooperate in every way possible to minimize the street traffic delays and congestion at this location.

Your particular assistance in this important matter is earnestly solicited.

R. D. TIGAR
SUPERINTENDENT

cc. Mr. W. J. Nuetzel

MONON RAILROAD
OFFICE OF SUPERINTENDENT

Lafayette, Indiana.
May 17, 1966

CIRCULAR NO. 510

ALL AGENTS:

Account Memorial Day being observed on Monday, May 30, 1966, a legal holiday, all stations will be closed at which agents, operators and clerks do not ordinarily work on Sunday.

Local Freight Trains will operate as directed by the System Transportation Supervisor.

R. D. TIGAR
SUPERINTENDENT

POST -
ALL BULLETIN BOARDS

cc. RJT (2)
WHV
RDC
ENT
RLB (3)
JFJ
RLJ
WJN
MWT

MONON RAILROAD
OFFICE OF SUPERINTENDENT

Lafayette, Indiana.
May 17, 1966

CIRCULAR NO. 511

ALL TRANSPORTATION DEPT. EMPLOYEES:

It is presumed that campaign publicity posters have been posted on bulletin boards to encourage employees to purchase U. S. Savings Bonds under the Payroll Savings Plan.

A letter from President Coleman, together with authorization card to purchase bonds through our payroll, and other literature on this subject, should be in your hands by this time.

It is desired that each employee will please consider this method of purchase. If you wish to purchase bonds thru the payroll savings plan, fill out card and return to this office before June 1, 1966. If you do not wish to purchase, please fill out the reverse side of card and return to this office so that the results of the bond canvass may be tabulated.

All deductions will be made from the second period payrolls each month. The minimum deduction permitted is \$4 per month, and larger deductions in units of \$1.

R. D. Tiger
R. D. TIGER
SUPERINTENDENT

cc. W. H. V.
R. J. T.
R. D. C.

MONON RAILROAD

OFFICE OF SUPERINTENDENT

Lafayette, Indiana.
June 23, 1966

CIRCULAR No. 512

ALL AGENTS:

Account Independence Day being observed on Monday, July 4, 1966, a legal holiday, all stations will be closed at which agents, operators and clerks do not ordinarily work on Sunday.

Local Freight Trains will operate as directed by the System Transportation Supervisor.


R. D. TIGAR
SUPERINTENDENT

POST -
ALL BULLETIN BOARDS

cc. RJT (2)
WHV
RDC
ENT
RLB (3)
JFJ
RLJ
WJN
MWT

MONON RAILROAD
OFFICE OF SUPERINTENDENT

Lafayette, Indiana
July 20, 1966

CIRCULAR NO. 516

ALL AGENTS:

ALL YARDMASTERS:

Please note attached for your review and guidance
Association of American Railroads Bulletin No. P-909 relative
to "Unnecessary Weighing of Grain by Railroads".

R. D. Tigay
R. D. Tigay
Superintendent

RDY/rcs

ASSOCIATION OF AMERICAN RAILROADS

OPERATIONS AND MAINTENANCE DEPARTMENT

R. R. MANION, VICE-PRESIDENT
FREIGHT CLAIM DIVISION59 E. VAN BUREN STREET
CHICAGO 60605

.26404.

A. H. DUCRET, CHAIRMAN
W. F. PADEN, FIRST VICE-CHAIRMAN
W. D. HAMILTON, SECOND VICE-CHAIRMANA. L. BATTS, EXECUTIVE VICE-CHAIRMAN
J. C. HINDMAN, SECRETARYC. A. NAFFZIGER, DIRECTOR
FREIGHT LOSS & DAMAGE PREVENTION SECTION

February 11, 1966

File N-FLR-97

Unnecessary Weighing of Grain By Railroads

TO THE MEMBERS:

Notwithstanding strenuous efforts by the A.A.R. Special Committee on Grain and the Weighing and Inspection Bureaus, unnecessary and expensive weighing of carloads of grain continues to be performed by some Member Roads.

To assist the railroads in avoiding unnecessary and expensive track scale weighing of grain and grain products, the Weighing and Inspection Bureaus have called attention to the provisions of applicable tariffs. In some instances they have also issued circulars showing lists of industries receiving carload shipments under weight agreements. In other instances lists of stations and firms receiving carloads of grain and grain products under "official" weights, weight agreements and/or tariffs have been issued.

In NW&IB territory see C.T.R. Tariff Bureau Freight Tariff 130-C, I.C.C. 3926.

In SW&IB territory see their circular No. 100-A of January 1, 1966.

In TCFB territory their circular No. 5-L is in effect, but covers weight agreement points only.

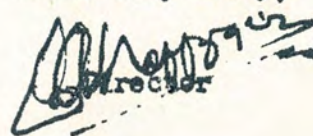
In WW&IB territory their circular No. 162-B of July 1, 1965 lists those points having weight agreements and official weights.

Waybills for shipments covered by weight agreements or "official" weight points should be noted by issuing agents:

"DO NOT WEIGH -- DESTINATION WEIGHTS APPLICABLE"

Compliance with the foregoing will be of material assistance in reducing unnecessary and expensive track scaling.

Yours very truly,



CC: Chief Operating Officers
Freight Agents' Assns.
Weighing and Inspection Bureaus

INDIAN RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

February 16, 1967

CIRCULAR NO. 511

ALL AGENTS: (EXCEPT CRAWFORDSVILLE, PAOLI AND MICHIGAN CITY)

Account Washington's Birthday being observed on Wednesday, February 22, 1967, a legal holiday, all stations will be closed at which agents, operators and clerks do not ordinarily work on Sunday.

Local Freight Trains will operate as directed by the System Transportation Supervisor.

R. D. Tigar
R. D. Tigar

General Superintendent - Transp.

POST:

ALL BULLETIN BOARDS

WHV
BJT (2)
RDC
RLB (2)
RGC
RLJ
WJN
LHL

MONON RAILROAD

OFFICE OF SUPERINTENDENT

Lafayette, Indiana.
August 26, 1966

CIRCULAR No. 525

ALL AGENTS:

Account of Labor Day being observed on Monday, September 5, 1966 -- a legal holiday -- all stations will be closed at which Agents, Operators, and Clerks do not ordinarily work on Sunday.

Local Freight Trains will operate as directed by the System Transportation Supervisor.

R. D. TIGAR
SUPERINTENDENT

POST:

RDT
WHV (2)
RDC
ENT
RIB (3)
RGJ
RIJ
WJN
LHL

MONON RAILROAD

OFFICE OF SUPERINTENDENT

Lafayette, Indiana
September 13, 1966

CIRCULAR No. 527

AGENTS:

TRAINMEN:

ENGINEMEN:

OPERATORS:

ALL CONCERNED:

Commencing October 3, 1966 Book of Rules School will be conducted, as indicated below, for all employees in train and engine service, dispatchers, operators, agents and towermen handling train orders.

SOUTH HAMMOND (Coach)	October 3	1:00 PM	7:00 PM
	October 4	1:00 PM	7:00 PM
	October 5	9:00 AM	
MICHIGAN CITY (Yard Office)	October 6	9:00 AM	
MONON (Passenger Station)	October 6		8:00 PM
MILT JUNCTION (Yard Office & Freight Office)	October 10	9:00 AM	7:00 PM
LAFAYETTE (Coach at Shops)	October 11	1:00 PM	7:00 PM
	October 12	9:00 AM	7:00 PM
	October 13	9:00 AM	1:00 PM
NEW ALBANY (Freight Office)	October 17		7:00 PM
McDOOL (Coach)	October 18	1:00 PM	7:00 PM
	October 19	8:00 AM	7:00 PM

(ALL TIMES SHOWN IN FOREGOING "CENTRAL STANDARD TIME")

Every employee who is required to attend these classes of instruction must be present at no less than one of the classes and qualify as provided by law.

Bring with you: Your Time Table, Book of Rules, and Safety Rule Book.

POST ALL BULLETIN BOARDS

R. D. Tiger
Superintendent

Messrs. J. J. Stein	W. H. Vaught	E. R. Jackson	W. L. Flora
L. H. Lemley	R. L. Barnard	E. A. Graves	R. J. Terranova
R. L. Wyant	R. D. Cantwell	R. H. Kenter	R. G. Jacobs
V. C. Hall	Yardmaster, Shops	Yardmaster, McDool	

Oileans

MONON RAILROAD
TRANSPORTATION DEPARTMENT

Office of Superintendent

Lafayette, Indiana
October 11, 1966

CIRCULAR NO. 528

ALL ENGINEEREN
TRAINMEN
YARDMEN
OPERATORS
AGENTS

A clean up class on the Code of Operating Rules will be held on Monday, November 14, 1966 at 9:00 A.M. and 7:00 P.M. (CST) in the main office building at Lafayette Shops.

On Wednesday, November 16, 1966 at 9:00 A.M. and 7:00 P.M. (CST) a clean up class will be held in the Trainmaster's Office, McDoel, Indiana.

Every employee who failed to attend any rule class held between October 3 and October 19, 1966, will be required to attend one of the above mentioned classes.

Please have with you your time table, book of rules and safety rule book.

R. D. TIGAR
Superintendent

POST ALL BULLETIN BOARDS

C&W
South Hammond
Monon
Michigan City
Belt Junction
Shops
McDoel
Midland
K&T

cc: Messrs. J. J. Stein
L. H. Lenley
R. L. Wyant
W. H. Vaught
R. L. Bernard
R. D. Cantwell
R. R. Jackson
R. H. Kemter
R. J. Terranova
R. G. Jacobs
V. C. Hall

MONON RAILROAD
TRANSPORTATION DEPARTMENT

Office of Superintendent

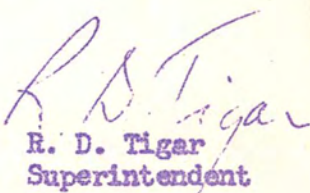
Lafayette, Indiana
October 12, 1966

CIRCULAR NO. 529

ALL AGENTS:

It is noted that various station agents are confused as to the demurrage rates applicable to incentive rate shipments because of various rates quoted in commodity tariffs.

As a matter of information, I.C.C. second revised service order #979 supersedes all tariffs concerning demurrage charges. The rates for all days after the expiration of free time are thus \$7.50 per day for the first four (4) days and \$15.00 per day thereafter.


R. D. Tigar
Superintendent

cc: Mr. R. L. Barnard
Mr. R. E. Novy

MONON RAILROAD
TRANSPORTATION DEPARTMENT
Office of Superintendent

Lafayette, Indiana
October 25, 1966

CIRCULAR NO. 530

ALL AGENTS
YARDMASTERS

The use of fuel oil used for heating purposes in our passenger stations, freight houses and yard offices, etc. should be kept to a minimum.

Your cooperation in this matter will be appreciated.

R. D. Tigar
Superintendent

cc: Messrs. R. D. Cantwell
R. J. Terranova
W. H. Vaught
R. L. Barnard

POST ALL BULLETIN BOARDS

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

CIRCULAR 531

November 4, 1966

ALL AGENTS,
ALL YARDMASTERS:

Mr. J. B. Addington, Asst. Vice President, Southern Railway System,
has issued the following message:

"Southern Railway System will not accept in interchange, open top hoppers or gondolas when loaded with grain, unless waybill carries notation releasing Southern from any claim responsibility. Evidence of indemnification must be furnished when such cars are tendered to Southern for switch movement."

I believe the gummed label which we are using will adequately take care of this situation.

R. D. TIGAR
GEN. SUPT. - TRANSPORTATION

cc.
RDT
WHV
RDC
RLB
RGJ
RLJ
EEK

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

CIRCULAR 534

November 16, 1966

ALL AGENTS:

Account of Thanksgiving Day being observed on Thursday,
November 24, 1966 -- a legal holiday -- all stations will be
closed at which Agents, Operators, and Clerks do not ordinarily
work on Sunday.

Local Freight Trains will operate as directed by the
System Transportation Supervisor.

R. D. TIGAR
GEN. SUPT - TRANSPORTATION

PCST:

RDT
WHV (2)
RDC
RLB (3)
RGJ
RLJ
WJN
LHL

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT

Lafayette, Indiana
November 22, 1966

C I R C U L A R 535

ALL AGENTS
ALL YARDMASTERS

Quoted below is letter received from W. T. Jamison,
Chairman National Perishable Freight Committee, Chicago, Illinois
and be governed accordingly:

"I have been advised of several recently noted cases
of empty mechanical cars moving in home route with the mechanical
unit operating.

"While it is assumed that all carriers have instructions
filed with their operating forces to see that units are shut off
when cars are made empty and released by consignees, it is suggested
that such instructions should be renewed to alert responsible em-
ployees so that future instances of failures may be avoided."

R.D. Tigar
R. D. Tigar
General Superintendent - Transp.

POST

RDT
WHV(2)
RDC
RLB (3)
RGJ
RLJ
WJN
LHL

MONON RAILROAD

OFFICE OF GENERAL SUPERINTENDENT

Lafayette, Indiana
December 13, 1966

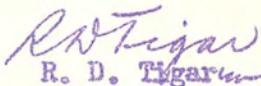
C I R C U L A R 536

ALL AGENTS
ALL YARDMASTERS

Mr. W. T. Jamison, Chairman of the National Perishable Freight Committee, 308 Union Station, Chicago, Illinois, has written the undersigned a very nice letter asking all concerned on the Monon to give his committee immediate help in getting all portable heaters home in conformity with Paragraph (B) 1 of Rule 595 NPFC Circular 20-F Code of Handling Perishable Freight.

The seriousness of this situation is emphasized in this one statement of Mr. Jamison in which he states, "Several thousand heaters are still missing from prior seasons, and already this season there have been hundreds of additional losses. Constantly dwindling supplies can jeopardize the ability of some lines to fulfill all requirements for heater service throughout the current season."

In the light of the above very reasonable request, will all you gentlemen so addressed canvas all of your facilities and arrange to return to their owners any and all heaters which you find.


R. D. Tigar
General Superintendent - Transportation

POST ALL BULLETIN BOARDS

RJT
WHV (2)
RDC
LHL

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

CIRCULAR 538

December 14, 1966

ALL AGENTS: (EXCEPT CRAWFORDSVILLE, PAOLI AND MICHIGAN CITY)

Account Christmas Day being observed on Monday, December
26, 1966 - a legal holiday - all stations will be closed at
which agents, operators and clerks do not ordinarily work on Sunday.

Local Freight Trains will operate as directed by the System
Transportation Supervisor.

R. D. TIGAR
GEN. SUPT-TRANSPORTATION

POST -
ALL BULLETIN BOARDS

RJT (2)
WHV
RDE
RLB (3)
RGJ
RLJ
WJN

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

CIRCULAR 539

December 27, 1966.

ALL AGENTS: (EXCEPT CRAWFORDSVILLE, PAOLI AND MICHIGAN CITY)

Account New Year's Day being observed on Monday, January 2, 1967 - a legal holiday - all stations will be closed at which agents, operators and clerks do not ordinarily work on Sunday.

Local Freight Trains will operate as directed by the System Transportation Supervisor.

R. D. FIGAR
GEN. SUPT-TRANSPORTATION

POST -
ATTN BULLETIN BOARDS

RJT (2)
VHV
RDC
HIB (3)
RCJ
ELJ
WON

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

CIRCULAR NO. 540

December 27, 1966

ALL AGENTS:

Occasional notices are received from brokers and similar agents instructing that cars in transit consigned to themselves be released to specific on-line industries.

Such notices also contain instructions that the freight bill, under no circumstances, is to follow the shipment to the ultimate consignee; instead, it is to be forwarded to the broker for payment.

These instructions similarly implore the Agent to avoid divulging the point of origin or the name of the shipper in question.

Since both the consignee and the broker are customers in this type of transaction; the instructions of the party that pays the freight bill must govern.

R. D. Tigar
R. D. Tigar
General Superintendent - Transportation

CC: R. J. Terranova
W. H. Vangot
R. D. Cornwall
R. H. Kenter
L. H. Penley

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
TRANSPORTATION

LAFAYETTE, INDIANA

CIRCULAR NO. 540-A

February 1, 1967

ALL AGENTS:

Further reference is made to Circular No. 540 issued on December 27, 1966 regarding occasional notices received from brokers and similar agents instructing that cars in transit consigned to themselves be released to specific on-line industries. Also what information is, or is not, to be shown on freight bill.

In connection with this subject, INTERSTATE COMMERCE ACT 38 ICC 91 and 227 ICC 278, Section 15 (11) of the Interstate Commerce Act is applicable and is quoted below:

"It shall be unlawful for any common carrier subject to the provisions of this part, or any officer, agent, or employee of such common carrier, (or for any other person or corporation lawfully authorized by such common carrier to receive information therefrom, knowingly to disclose to or permit to be acquired by any person or corporation other than the shipper or consignee, without the consent of such shipper or consignee, any information concerning the nature, kind, quantity, destination, consignee, or routing of any property tendered or delivered to such common carrier for interstate transportation, which information may be used to the detriment or prejudice of such shipper or consignee, or which may improperly disclose his business transactions to a competitor; and it shall also be unlawful for any person or corporation to solicit or knowingly receive any such information which may be so used: Provided, that nothing in this part shall be construed to prevent the giving of such information in response to any legal process issued under the authority of any State or Federal court, or to any officer or agent of the Government of the United States, or of any State or Territory, in the exercise of his powers, or to any officer or other duly authorized person seeking such information for the prosecution of persons charged with or suspected of crime; or information given by a common carrier to another carrier or its duly authorized agent, for the purpose of adjusting mutual traffic accounts in the ordinary course of business of such carriers."

Collect Shipments:

In 38 ICC 91 and 227 ICC 278, the Commission has held that on collect shipments the ultimate consignee, who is called upon to pay the through charges from the original point of shipment, is entitled to know the origin and route of movement of the shipment.

CIRCULAR NO. 540-A CONTINUED.

Prepaid Shipments:

The shipper is protected by the provisions of Section 15 (11) of the Interstate Commerce Act on prepaid shipments whether reconsigned or not.

Please be governed accordingly.

R. D. TIGAR
GEN. SUPT-TRANSPORTATION

cc. Mr. R. J. Terranova
Mr. W. H. Vaught
Mr. R. D. Cantwell
Mr. R. H. Kenter
Mr. L. H. Lemley

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

CIRCULAR NO. 541

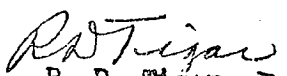
January 12, 1967

AGENTS:

Various utility bills, which in the past have been coming in addressed to the Accounting Manager, are being placed in the mail unopened and forwarded to Mr. Novy's office.

This practice causes delay and in many instances was necessary for us to pay penalty due to the fact that the bills were not vouchered within the time limit. Regardless of where or to whom these bills are addressed, they must be approved in Lafayette before going to the Accounting Department for vouchering.

Please see that these instructions are followed.


R. D. Tigar
General Superintendent - Transp.

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

Lafayette, Indiana
February 16, 1967

CIRCULAR NO. 545

TO ALL EMPLOYEES:

Numerous instances have been observed whereby electric lights have been permitted to burn needlessly, day and night, at all locations.

The elimination of a considerable amount of unnecessary expense in this area can be easily accomplished; this, by utilizing the electric lighting for its intended purpose only.

The full cooperation of all concerned is earnestly solicited.

R. D. Tigar
General Superintendent - Transportation

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT - TRANSPORTATION
Lafayette, Indiana

CIRCULAR 555

April 21, 1967

ALL YARD CLERKS:

To renew instructions of long standing relative to carload traffic for connecting lines with no junction station shown in the route beyond the Monon.

Cars which carry no junction between the Monon Railroad and the connecting line will be held at your terminal until proper route and junction information is received. The original waybill on these cars will be forwarded to the local agent for the additional routing.

Yard personnel will not, under any circumstances, insert a junction point or additional routing on the original waybill without proper authority from the local agent.

In conjunction with the movement of carload traffic, under no circumstances are cars to be forwarded from your terminal on which the car initial and number do not correspond with the car initial and number on the waybill without proper authority shown on the waybill. The authority to be shown in this instance would be the name of the party furnishing that information and the railroad for which that party is employed if handling with a foreign line, dated and signed over the name of the local agent, and initialed by the Yard Clerk.

These instructions must be adhered to in all instances.

R. D. Tigan
R. D. Tigan
General Superintendent - Transportation

cc: All Agents
All Yardmasters
Mr. E. A. Ramp
Mr. J. J. Stein

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT - TRANSPORTATION
Lafayette, Indiana

April 26, 1967

CIRCULAR 556

ALL AGENTS AND YARDMASTERS:

I have a request from the Evergreen Freight Car Corporation, Boston, Mass. that they are having difficulty with the return of E.F.C.X. cars to the west coast for loading.

They have asked us to protect empty return routings of these cars and if there are any now on our line, moving empty to points other than Evergreen Freight Car Corp. on the west coast, please intercept and contact Mr. R. W. Wien for disposition.

R. D. Tigar
R. D. Tigar
General Superintendent - Transportation

MMH/83

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT - TRANSPORTATION
Lafayette, Indiana

May 4, 1967

CIRCULAR NO. 557

TO ALL EMPLOYEES
ALL DEPARTMENTS:

The attention of all concerned is called to the extreme importance and necessity of promptly reporting all personal injuries and accidents, on form 64, to the proper authority.

The transmission of accident reports, by wire, are to be given first priority.

R. D. Edgar
R. D. Edgar

General Superintendent - Transportation

W. J. Muetzel
W. J. Muetzel
Chief Engineer

R. G. Jacobs
R. G. Jacobs
Chief Mechanical Officer

Mr. E. E. Egan
Mr. D. E. Egan
Mr. H. E. Egan
Mr. J. E. Egan
Mr. K. E. Egan
Mr. L. E. Egan
Mr. M. E. Egan
Mr. N. E. Egan
Mr. O. E. Egan
Mr. P. E. Egan
Mr. Q. E. Egan
Mr. R. E. Egan
Mr. S. E. Egan
Mr. T. E. Egan
Mr. U. E. Egan
Mr. V. E. Egan
Mr. W. E. Egan
Mr. X. E. Egan
Mr. Y. E. Egan
Mr. Z. E. Egan

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT - TRANSPORTATION
Lafayette, Indiana

May 4, 1967

CIRCULAR NO. 559

ALL AGENTS:

It has been noted that some Agents are not preparing
Form No. 71 - "Daily Yard Check".

There must be no failure to prepare this form daily
and keep it up to date in all agencies. It is our best legal
record of car handling at stations.

See that there is no failure in this.

R D Tigar
R. D. Tigar

General Superintendent - Transportation

cc: Messrs. R. D. Cantwall
W. H. Veight
R. L. Bernard
B. W. Harris
R. J. Terranova

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT - TRANSPORTATION
Lafayette, Indiana

May 10, 1967

CIRCULAR 561

ALL EMPLOYEES:

The Shell Oil Company will again sponser an all new 1967 version of the National Drivers Test on T.V. on Tuesday evening, May 23, 1967.

If you care to participate in this test as an individual, blanks will be available at the agencies and yard offices for the Transportation Department and test blanks are also being furnished to other departments, who in turn will arrange for their distribution.

R. D. Tiger
R. D. Tiger
General Superintendent - Transportation

WHM/jj

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT - TRANSPORTATION
LAFAYETTE, INDIANA

May 12, 1967

CIRCULAR 562

ALL AGENTS AND YARDMASTERS:

Watermelons from Florida and other points in the southeast have started to move and it is expected there will be a heavy movement of melons again this season in refrigerator cars. Please request that the bad, as well as the good, melons be removed from refrigerator cars at time of unloading.

If bruised, damaged and rejected melons are allowed to remain in refrigerator cars and not removed promptly, contamination sets in and it is necessary to shop the cars for a thorough washing, cleaning and disinfecting job which only results in expense, loss of car days and unnecessary switching and handling.

It is suggested that should melon debris be left in the cars by the consignee that they be removed promptly to clean-out tracks for removal of such debris.

R. D. Tigar
R. D. Tigar

General Superintendent - Transportation

cc: Mr. C. J. Jamison, Manager
Fruit Growers Express Company
59 E. Van Buren Street
Chicago, Illinois

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT - TRANSPORTATION

Lafayette, Indiana

May 18, 1967

CIRCULAR NO. 565

ALL AGENTS:

Account Memorial Day being observed on Tuesday, May 30, 1967,
a legal holiday, all stations will be closed at which agents,
operators and clerks do not ordinarily work on Sunday.

Local Freight Trains will operate as directed by the the Asst.
Superintendent.

R. D. Tigar
R. D. Tigar

General Superintendent - Transportation

POST ALL BULLETIN BOARDS

cc: RJT (2)

WHV

RDC

IHL

RGJ

RLJ

WJN

WWT

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT - TRANSPORTATION

Lafayette, Indiana

May 18, 1967

CIRCULAR NO. 565

ALL AGENTS:

Account Memorial Day being observed on Tuesday, May 30, 1967,
a legal holiday, all stations will be closed at which agents,
operators and clerks do not ordinarily work on Sunday.

Local Freight Trains will operate as directed by the the Asst.
Superintendent.

R. D. Tigar
R. D. Tigar

General Superintendent - Transportation

POST ALL BULLETIN BOARDS

cc: RJT (2)

WHV

RDC

IHL

RGJ

RLJ

WON

MWT

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT - TRANSPORTATION
Lafayette, Indiana

CIRCULAR NO. 568

June 27, 1967

ALL AGENTS (EXCEPT CRAWFORDSVILLE, PAOLI, AND MICHIGAN CITY)

Account Independence Day being observed on Tuesday, July 4, 1967, a legal holiday, all stations will be closed at which agents, operators and clerks do not ordinarily work on Sunday.

Local Freight Trains will operate as directed by the Assistant Superintendent.

R. D. Tigar
General Superintendent - Transportation

POST TO ALL BULLETIN BOARDS

cc: RJT (2)
JAP
RDC
LHL
RGJ
RLJ
WJN
MNT

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
LAFAYETTE, INDIANA

Lafayette, Indiana.
February 27, 1964

ALL AGENTS:

Attached poster covering a reward is self-explanatory.

Will you please see that this is posted immediately on your
bulletin board or other conspicuous place.


J. B. CONN
GENERAL SUPERINTENDENT

POST: YARD OFFICES
ROUND HOUSES
RIP TRACKS
LAFAYETTE SHOPS
SECTION HOUSES

M O N O N R A I L R O A D

Office of General Superintendent

Lafayette, Indiana

March 19, 1964

Mr. W. H. Witmer:

To illustrate the importance of constant surveillance over all aspects of your responsibilities as an agent, I wish to convey to you as a matter of information the increase in the amount of demurrage collections over the past three (3) years.

<u>Year</u>	<u>Amount</u>
1961	\$ 44,795
1962	69,023
1963	116,283

The difference between the 1961 and 1963 collections amounted to \$71,488, all of which is cold net revenue, and on the basis of our present net revenue per freight car, we would have had to handled more than 10,000 cars of freight to produce this net.

Your continued surveillance over this very important item will be expected and appreciated.

I wish to thank you for a job well done and urge you to continue your efforts in the proper fulfillment of your duties so that we can continue to place the Monon in a solvent position.

J. B. CONN

cc: Mr. J. J. Stein
Mr. R. L. Barnard
Mr. W. R. Jarvis
Mr. R. W. Wien

MONON RAILROAD
OFFICE OF GENERAL SUPERINTENDENT
Lafayette, Indiana

October 14, 1964

TO ALL EMPLOYEES:

Mr. Lotus B. Allen, our former General Roadmaster who retired August 13, 1964, is to be honored at a dinner party on Friday evening, October 30, 1964, at 6:30 p.m. (Central Daylight Time) in the downstairs banquet room of Marshall's Cafeteria, 610 Main Street, Lafayette, Indiana.

The dinner will be \$2.75 per person, and prime rib of beef or walleyed pike will be served.

A separate collection is being made for an appropriate gift and any amount you wish to contribute should be forwarded to Ruth Qualkenbush, c/o J. B. Conn, Salem Street, Lafayette, Indiana.

You, and anyone you wish to bring, are cordially invited to attend this dinner in Mr. Allen's honor. If you wish to attend, will you please fill out and sign the reservation portion below, returning it, together with your remittance, to Ruth Qualkenbush before October 27, 1964.

All friends of Mr. Allen are welcome.


J. B. CONN
GENERAL SUPERINTENDENT

Mrs. Ruth Qualkenbush
Salem Street Office
Lafayette, Indiana

Please make the following reservations at \$2.75 each in my name for the dinner honoring Mr. Lotus B. Allen.

_____ Prime Rib dinners
_____ Fish dinners

MONON

SYSTEM

DIVISION

NOVEMBER 29,

65

SUPERINTENDENT'S OFFICE _____ 19____

GENERAL NOTICE137
CHICAGOALL AGENTS,
ALL TRAIN AND ENGINEMEN:

Dr. Thomas Fedor has been appointed as a local
surgeon at Monon, Indiana, to assist our present local surgeon,
Dr. S. E. McClure.

E. D. TIGAR
SUPERINTENDENT**NORTHERN DIVISION****POST AT:**

Dearborn Station.
So. Hammond Yard Office.
So. Hammond Round House.
Monon Yard Office.
Monon Round House.
Belt Jct. Yard Office.
Belt Jct. Round House.
Indianapolis Union Station.
Michigan City Yard Office.
Michigan City Round House.
Shops Yard Office.
Shops Round House.

Cy - Trainmaster
Road Foreman of Engs.
Division Trainmaster

cc. JJS - PPP
WJN - JFJ
LHJ - RLJ
JBC - WRS

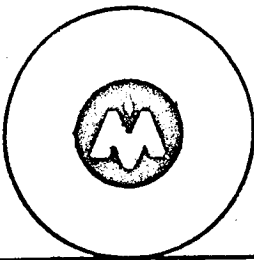
SOUTHERN DIVISION**POST AT:**

Shops Yard Office.
Shops Round House.
McDoel Yard Office.
McDoel Round House.

Midland.
Bedford Yard Office.
Bedford Round House.

Youngtown Telegraph Office.
Youngtown Round House
Louisville Union Station.

Cy - Trainmaster
Road Foreman of Engs.
Division Trainmaster



MONON RAILROAD

500 SALEM STREET
LAFAYETTE, INDIANA - 47904
Telephone SHerwood 2-7333

March 24, 1967

TO ALL CONCERNED:

This is to advise that the office of A. J. Kremer,
of the Monon Railroad has been relocated as follows:

417 - 173rd Street
P. O. Box 4008
Hammond, Indiana - 46324

Telephone: Hammond, Indiana 932-5130 Area Code 219

Effective immediately all inquiries and transactions
relating to movement of Passenger, Mail, Baggage and Express
are to be handled with Mr. A. J. Kremer, Manager - Mail,
Baggage and Express at above location.

R. D. Tigar
R. D. Tigar

General Superintendent - Transportation

AJK/jj

Lafayette, Indiana
April 18, 1967

File: Stone - Burns Harbor

Messrs: → R. D. Cantwell
R. H. Kenter
R. J. Terranova
W. H. Vaught

System gondolas in series 3001-3300 and 3500-3601 have been recalled for service in handling breakwater stone movement between Bedford and Burns Harbor, commencing on or after May 1, 1967.

These cars, which will be returned through various terminals, are not to be forwarded on the Monon until same have been inspected by the Car Department and a definite determination made as to their condition.

The car department will classify and card these cars as follows:

1. OK for Block Stone Loading
2. To be repaired for Block Stone Loading
3. Unfit for Block Stone Loading

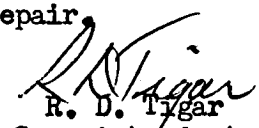
Cars in category No. 1 are to be forwarded to McDoel and in category No. 3 to Wallace Junction. Cars in category No. 2 are to be either repaired at the receiving terminal or moved to another location as directed by the Car Department.

The category that each car is in when being moved is to be noted in full on the waybill, no exceptions. No car is to be accepted for movement until or unless, the Car Department has classified it as outlined above.

Mr. Cantwell is to ascertain that only cars commodified as O.K. for Block Stone Loading are classified together. All other cars are to be ripped or forwarded to Wallace Junction for storage.

All consists, switch lists, wheel reports and other office records are to show the category number applicable to these cars at all times.

Our objective must be to eliminate any additional handling of these cars and to insure their timely repair.


R. D. Tigar
General Superintendent- Transportation

cc: Messrs: R. G. Jacoba
R. W. Wien
All Inspectors
All Agents ~ Orleans ✓

MONON RAILROAD
Office of General Superintendent - Transportation

Lafayette, Indiana
May 1, 1967

TO ALL CONCERNED:

Effective May 1, 1967

Mr. W. E. Jenks is appointed Supervisor -
TOFC Service with headquarters at New Albany.
Indiana.

R. D. Tigar
General Superintendent - Transportation

OFFICE OF GENERAL SUPERINTENDENT - TRANSPORTATION

Lafayette, Indiana
May 5, 1967

TO ALL CONCERNED:

Effective May 6, 1967, Mr. R. L.
Barnard is appointed Supervisor of Accident
Prevention and Rules Examiner with head-
quarters at Lafayette, Indiana.

R. D. Tiger
General Superintendent - Transportation

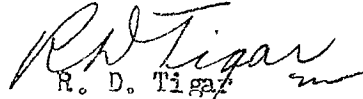
M O M O N R A I L R O A D

OFFICE OF GENERAL SUPERINTENDENT - TRANSPORTATION
Lafayette, Indiana

July 25, 1967

TO ALL CONCERNED:

Effective August 1, 1967, Mr. R. A. O'Brien is
appointed Agent, Indianapolis, Indiana, in addition to his
other duties.


R. D. Tigay

General Superintendent - Transportation

cc: Mr. J. J. Stein
Mr. C. A. Pfister
Mr. P. T. diLustro
Mr. R. J. Terranova
Mr. V. C. Hall
Mr. W. L. Butler
Mr. R. H. Kenter
Mr. E. A. O'Brien
Mr. E. A. Ramp
Mr. W. J. Nuetzel
Mr. N. L. Hearn